

# Partial Release of Stop Notice

## Instructions

1) Who may serve:

Any stop notice claimant may execute the partial release when they have been given a partial payment against the original served Stop Notice.

2) When and How to Prepare Form:

There is no requirement on when to serve or how to prepare this partial release, however, sending it out certified mail, return receipt can substantiate that the partial release was received.

3) Balance due on Stop Notice

The partial release does not release the remaining balance due on the original Stop Notice.

4) Time to sue on Stop Notice

The partial release does not extend the time to file suit on the original Stop Notice. (See CC Sec.3172)

### Partial Release of Stop Notice

To: Entity that disburses funds for the work of improvement.  
ie Owner/Construction Lender or Public Body

You are hereby notified that the undersigned claimant partially releases that certain Stop Notice dated Date of Original Stop Notice against Owner(s)/Public Bond/Construction Lender as owner or public body and Original Contractor as prime contractor in connection with the work of improvement know as Description of Jobsite in the City of City of Jobsite, County of County of Jobsite State of California.

This Release is a Partial Release only by reason of the fact that the undersigned has not been paid in full. The original amount of the Stop Notice herein referred to was in the sum of \$ Original Stop Notice Dollar Amount. There has been paid on account thereof the sum of \$ Amount Paid on Original Stop Notice leaving a balance now presently due, owing and unpaid to the undersigned in the sum of \$ Balance still owed from original Stop Notice. Said Stop Notice shall remain in full force and effect for the balance due the undersigned in the sum of \$ Balance still owed from original Stop Notice.

Date: Date executed Name of Claimant: Your Company Name  
Your Mailing Address

By: Your Signature  
Official Capacity of Signatory

VERIFICATION

**Official Capacity of Signatory**

I, the undersigned, state: I am the Official Capacity of Signatory of the claimant named in the foregoing Partial Release; I have read said Partial Release of Stop Notice and know the contents thereof, and I certify that the same is true of my own knowledge.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on Date, at City where document is executed  
State of State where document is executed

Your Signature

# Partial Release of Stop Notice

To: \_\_\_\_\_

You are hereby notified that the undersigned claimant partially releases that certain Stop Notice dated \_\_\_\_\_ against \_\_\_\_\_ as owner or public body and \_\_\_\_\_ as prime contractor in connection with the work of improvement know as

\_\_\_\_\_ in the City of \_\_\_\_\_, County of \_\_\_\_\_ State of California.

This Release is a Partial Release only by reason of the fact that the undersigned has not been paid in full. The original amount of the Stop Notice herein referred to was in the sum of \$ \_\_\_\_\_.

There has been paid on account thereof the sum of \$ \_\_\_\_\_, leaving a balance now presently due, owing and unpaid to the undersigned in the sum of \$ \_\_\_\_\_. Said Stop Notice shall remain in full force and effect for the balance due the undersigned in the sum of \$ \_\_\_\_\_.

Date: \_\_\_\_\_ Name of Claimant: \_\_\_\_\_

By: \_\_\_\_\_

## VERIFICATION

I, the undersigned, state: I am the \_\_\_\_\_ of the claimant named in the foregoing Partial Release; I have read said Partial Release of Stop Notice and know the contents thereof, and I certify that the same is true of my own knowledge.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, at \_\_\_\_\_ State of \_\_\_\_\_.

\_\_\_\_\_